



Job Title: Summer Camp Lead

Revision Date: 06/04/2024

Supervisor Title: Family Support Associate

Supervisory Responsibilities: None

Status: Hourly, Contract from July 18, 2024 to August 2, 2024

Contract Rate: \$1,500

Beyond Blindness is a California Nonprofit Corporation founded in 1962 whose mission is to empower children with visual impairments and other disabilities to achieve their fullest potential. We envision a world where all children, no matter their abilities, are equipped to live full and rewarding lives. We value People First, championing and building upon the inherent strengths and value within each child, as well as Family, Connection, Impact, Inclusion, Stewardship, and Optimism.

Beyond Blindness is the only organization of its kind in Southern California that provides all of the support and services — outside of medical care — that children with visual impairments and other disabilities need to develop to their highest potential and live fulfilling lives. Beyond Blindness is a one-stop support resource for these children, and their families, and provides services in clients' homes, at its location in Santa Ana, and in schools throughout Orange County.

Position Summary:

The Summer Camp Lead position will work within the Family Support department under the supervision of the Family Support Associate. This is a full-time stipend contracted position to support the Beyond Blindness Summer Camp program. This individual will assist in the camp program preparations and clean up, lead our camp attendees through activities and field trips and work in tandem with our volunteer coordinator to manage our volunteer camp buddies.

This job description is intended as a guide to the general job responsibilities.

Tasks & Activities

- Assist in camp preparation, which includes but not limited to, creating activity materials, setting up rooms or the Beyond Blindness center for activity facilitation, prepare administrative documents, etc.
- In collaboration with the volunteer coordinator, assist in training volunteer buddies in summer camp preparation.
- Assist with camp attendee pick up and drop off.
- Lead assigned camp group through activities and field trips while maintaining line of sight of camp attendees.
- Help give a positive experience for attendees by creating a safe and adaptable experience.

- Assist campers with feedings and restrooming as needed.
- Assist Family Support team in cleaning and closing out event each day and at the end of the program.
- Maintain constant communication throughout camp preparation and activities.
- Respond to emergency and priority situations such as safety and security measures.
- Treat staff, volunteers and attendees with empathy and respect and conducts oneself in a professional manner.
- Comply with organizational guidelines and health care laws and regulations.
- Establish and maintain interpersonal relationships with team-mates, community organizations, subordinates, supervisors, and leadership.
- Participate in training, supervision, and meetings.
- Attend regular meetings with Supervisor.
- Conduct self in accordance with Agency's mission, vision, and values at all times.
- Other professional, job-related duties as assigned.

Education:

Minimum: High School diploma

Classes or units toward child education or child development, a plus

Experience:

Work with young children with special needs population.

Leading medium to large recreational groups.

Camp counseling or leading.

Health Requirements:

All employees working for Beyond Blindness are required to meet the following at all times:

- LiveScan Fingerprint clearance and background check - DOJ/FBI/Child Abuse Index (one time or upon re-hire)
- Health Screening (one time or upon re-hire)
- Proof of immunity to Measles or MMR Vaccination Record (one time)
- Flu Vaccine within one year (and each year thereafter)
- TDAP Vaccine within last 10 years (and every 10 years thereafter)
- Current COVID-19 Vaccine (fully vaccinated)
- Clear TB test or Chest X-ray within last 4 years (and every 4 years thereafter)

People First * Family * Connection * Impact * Inclusion * Stewardship * Optimism